We strive to ensure all young people leave school with the confidence, connections and experience to thrive in work and life.



BGKLLEN Annual Report 2022







The BGKLLEN has over 100 members



Supports 37 secondary school & education providers



And maintains strong relationships with over 200 local businesses

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#### **CONTRACTS OVERVIEW**

The Bayside Glen Eira Kingston Local Learning & Employment Network (BGKLLEN) is an incorporated organisation which holds contracts and funding that allows us to support young people in our community through strategic partnership brokering.

In 2022, BGKLLEN held the following contracts:



ON TRACK CONNECT DEPARTMENT OF EDUCATION & TRAINING

Provide referral support to local young people who are out of school and not engaged ineducation or employment.

#### VICTORIAN FUNDING AGREEMENT AND SCHOOL EMPLOYER ENGAGEMENT

DEPARTMENT OF EDUCATION & TRAINING

This contract is funded for the brokerage of partnerships that will result in an increase in school-employer engagement activities.



#### PRESIDENT'S REPORT

AARON PETERSEN

What a privilege it has been to chair the Committee of Management during 2022. BGKLLEN plays a pivotal role in fostering connections between secondary schools and industry. On behalf of the Committee of Management I thank you all our wonderful schools, students, employers, funders and stakeholders for your continued partnership and support over the past year.



The entire BGKLLEN team has undertaken so much important work, supporting young people to connect with learning and employment. Central to this work has been Jayne Valle our Chief Executive Officer who has continued to drive the work undertaken by the LLEN. Thanks to her leadership, young people in local Government, Catholic, Independent and special schools will leave school with the confidence, connections and experience to thrive in work and life.

BGKLLEN has continued to engage young people in School-Based Apprenticeships and Traineeships (SBATs) and Structured Workplace Learning (SWL). Each connects secondary school students to the world of work through work placements and similar opportunities offered by employers across Victoria.

The BGKLLEN Industry Expo at Beaumaris Secondary College was once again an outstanding event. We were thrilled to see some familiar faces and welcome some new stallholders who were looking to give students and young people a chance to connect with local youth services and organisations.

Similarly, Gen Industry is an initiative conceptualised and developed by BGKLLEN aimed to solve the challenges present in a range of industries, particularly Manufacturing. Through Gen Industry, BGKLLEN aims to increase the number of young people entering skill shortage industries by supporting local businesses to connect with the student workforce.

We already have so much planned for the rest of 2023 – thank you for your ongoing support.

# CEO'S REPORT

Completing school is still the most important achievement a young person can do, and it doesn't matter if its VCE or the VCE Vocational Major.

Australian research has also shown that every year of school past Year 10 adds an extra 10% to a young person's lifetime earnings. Despite the increasingly skilled economy, some of our young people are still leaving school early.



During 2021 and 2022 Melbourne endured long periods of lockdowns and young people essentially become learners at home for two years. Some young people have thrived with less distractions at school and learnt how to be adaptable. Others disengaged, felt isolated and lonely.

At BGKLLEN we focused on what we could do to make this time easier for young people. That resulted in creating more accessible content on line, and when the lockdowns finally ceased towards the end of 2022 we partnered with our Bayside City Council and Kingston City Council youth services, and trained hundreds of young people to be job ready.

The Australian Employability skills Framework has cited the eight key skills that the future workforce will require:

- communication
- · team work
- problem solving
- initiative and enterprise
- planning and organising
- self-management
- learning skills
- technology

BGKLLEN resources and events reflect these key skills, and we feel confident our high impact work will improve the social and economic participation outcomes for our local school leavers.

Our two major events the At Risk Forum (for teachers and youth practitioners) and our School Industry Expo (for young people all across the region) were successful and well supported. In 2022 we introduced our newest initiative 'Gen Industry Manufacturing' which is a youth led colloboration with local industry. We can't wait to be part of the re-imagining of jobs in the Advanced Manufacturing space.

I would like to acknowledge my Committee of Management, although they are all busy leaders within their own professions, they show up for BGKLLEN.

I would like to specially acknowledge Aaron Peterson, President who provides me with wisdom and energy in each of our interactions. I would also like to acknowledge the expertise of Kieran Donoghue, Treasurer who worked with me to modernise BGKLLEN's financial services and processes to ensure we are fit for purpose and investment ready. We were also successful in our application to achieve Public Benevolent Status as a registered Charity.

Finally, I would like to thank my amazing team, schools and all of our members.

I look forward to future collaborations to ensure all young people leave school with the confidence, connections and experience to thrive in work and life.

### MAJOR ACHIEVEMENTS



We found over I40 WORK PLACEMENTS for secondary students



124 TEACHERS all around Australia downloaded our online workshops



We delivered 5000 WELLBEING RESOURCE CARDS to schools and community organisations



Our website was VISITED OVER 7000 times



Over 400 LOCAL YOUNG PEOPLE ATTENDED our Industry Expo



# **OUR GOALS:** Over the next four years... inform & schools about prepare prepare young people local careers education forschools connect connect young people through industry

#### STRUCTURED WORKPLACE LEARNING PROGRAM

The Structured Workplace Learning (SWL) program was in high demand throughout 2022. As young people were extremely keen to gain on the job experience in the workplace and employers were in need of securing new employees, work placement was even more sought after.

The SWL program provides secondary school students studying vocational certificates opportunities to apply the skills they are learning at TAFE in a real work environment, connecting with and work alongside a local employer.

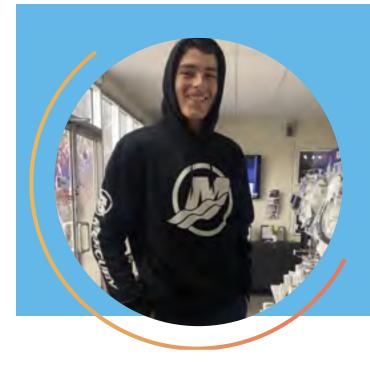
To meet the need of students eager to be connected with employers and develop their employability skills, BGKLLEN continued to strengthen and work in partnership with existing employers and also connected with new employers to be a part of this established and successful program.

72 new employers provided placements to young people. Overall 182 placements were completed by students with local businesses where they broadened their workplace skills and networks.

#### **JOHN - SANDRINGHAM COLLEGE**

John completed his SWL placement with Florin from Ground Force Maintenance. Florin has over 20 years experience in the industry and has enjoyed passing on his knowledge to SWL students. John has developed his skills in painting, carpentry and bricklaying. Florin is proud of all John has accomplished working with him at Ground Force Maintenance.





#### **MAX - ST BEDES COLLEGE**

Max completed his SWL placement at Sealink Marine. Throughout his time Max learnt about boat servicing, customer service, stock ordering and stock takes.

"I learnt so much here, the team really took me in and showed me things".

"MAX IS DOING SO WELL, HE'S LEARNT SO MUCH SINCE HE STARTED, AND WORKS HARD. HE'S DEFINITELY MADE A MASSIVE IMPROVEMENT, 10/10"

#### PROJECT READY

In 2021 BGKLLEN identified a gap in flexible education services and as a result delivered Project Ready, a VET Certificate 2 in Active Volunteering. BGKLLEN's pedagogic approach to the service delivery was trauma informed and somatic. Project Ready was assessed at the end of 2021 and the outcomes demonstrated an overall increase in student's school engagement, confidence, and life skills.

In 2022, thirteen young people, from five local secondary schools including a Special School, with diverse learning needs and a desire to experience something different to their school environment commenced Project Ready at Hampton Community Neighbour House. Many of the students had low attendance at school, learning difficulties, behavioural issues and had experiences of childhood trauma.

Project Ready provided the students with an inclusive environment and focused on delivering a strength-based and fun filled curriculum. Students volunteered at local op shops, at Hampton Neighbourhood Community House, participated in industry tours and excursions, and were provided with their Food Handling and Barista certifications.

Parkdale Secondary College
— Pathways Teachers reflection:

"Project Ready provided students with a unique opportunity to engage in practical learning that is relevant to their personal circumstances. It was great to watch their personal growth, establish friendships, have a sense of belonging, and their pride at achieving Cert I I Active Volunteering, and gain invaluable employability skills."

It was a win win for both students and the elderly program participants who frequent Hampton Community House.

A reflection from the Manager:

Having the class onsite added a delightful youthfulness to the centre every Wednesday. They came to learn and experience all the Project Ready Program offered and in turn participated in our Nourish Community Lunch Program. and Chatty Cafe.

With the introduction of the VCE Vocational Major, BGKLLEN is pleased that more students will get a chance to engage in VET courses like Certificate 2 in Active Volunteering as part of everyday schooling.



# BGKLLEN aims to increase the number of young people

entering skill shortage industries by supporting local businesses to connect with the student workforce talent pool in secondary schools across the Bayside, Glen Eira and Kingston region. Gen Industry is an initiative conceptualised and developed by BGKLLEN aimed to solve the challenges present in a range of industries, firstly focusing on Manufacturing. Gen Industry will foster collaborations between industry, schools and young people and build connections which will lead to improved employment outcomes for local young people in thriving local industries. Through building these connections between these vital partnerships, a range of resources and events will be developed and provided to schools, parents and young people. This will enable young people to learn more about these industries, ignite their curiosity to explore potential career pathways and job opportunities and support them to connect with proactive employers.

developed; one completed by Secondary School students and the other completed by employers.

The second phase of Gen Industry included facilitating an in-person workshop in term one, 2022. Employers, employees, secondary school students and staff, TAFEs and other stakeholders will come together to brainstorm potential solutions to the challenges identified in phase one. A second workshop was also facilitated where prototypes were develop for implementation in 2022 and throughout 2023.

Thanks so much Carolyn! Really enjoyed the morning and catching up with the attendees. Let's hope we can get some really good actions in place!

- Al Group

# GEN INDUSTRY MANUFACTURING OVERVIEW

In the first phase of Gen Industry three workshops and 2 surveys were conducted to offer insight, exploration and discussion around the challenges the Manufacturing industry is facing.

Workshop One bought together local engineering and manufacturing employers, workshop two bought together young people aged 18-24 who took a university pathway which led them to now currently working in the industry and workshop three bought together apprentices working towards securing employment in the ndustry. Two surveys were

#### STEERING COMMITTEE

BGKLLEN has developed strong partnerships with many local manufacturing employers, businesses and stakeholders who have formed a Gen Industry Manufacturing steering committee. This steering committee has committed to this initiative, providing their time, professional insight and expertise to work alongside BGKLLEN to develop a range of resources, events and experiences to young people, school staff and parents.



The next phase of Gen Industry
Manufacturing will consist of the following
to connect with young people who are
interested in entering this industry as a
career:



PRODUCTION OF A SERIES OF SIX
VIDEOS TO RAISE AWARENESS AND
DEBUNK MISPERCEPTIONS ABOUT THE
MANUFACTURING INDUSTRY. THESE VIDEOS
WILL REACH YOUNG PEOPLE STATEWIDE
IN SCHOOLS, STAKEHOLDERS AND
ORGANISATIONS WORKING WITH
YOUNG PEOPLE.



DESIGN EVENTS WHERE
MANUFACTURING EMPLOYERS AND
EMPLOYEES COME TOGETHER WITH
YOUNG PEOPLE AND PARENTS, TO
NETWORK, EXPLORE AND DISCUSS
ABOUT THIS INDUSTRY



PARTNER WITH A RANGE OF MANUFACTURING BUSINESSES TO PROVIDE YOUNG PEOPLE AND SCHOOL STAFF WITH INDUSTRY TOURS

#### THE "I MADE THIS" VIDEO CAMPAIGN



"It was good to be involved with the meeting yesterday. It looks like you have some very passionate people in the group and it's good to meet people from other businesses in the area. My business would appear to be the smallest one in the group, so it's always good to hear what the bigger companies are doing and that they also have some of the same issues. I look forward to being involved with the process and hopefully it bears fruit for everyone."

- IPM Shipwrights

"Loved the process that you have developed to move this forward . Well done!" – Australian Barbell Company

"I'm keen to get those video's and the Gen Industry project humming, and glad we can pool some resources! Carolyn's been fantastic and it looks like its all coming together well." – Al Group

#### **ENGAGEMENT EVENTS**

2022 was a year of providing secondary schools with numerous career and industry engagement events. 32 events were arranged by BGKLLEN which included industry tours, industry employer programs, work readiness workshops and school staff support.

"I would sincerely like to thank you for all of your support for our VCAL program at Sandringham when I was the Domain Leader of the department. We always had tremendous support from everyone at BGKLLEN and it was very much appreciated. Your efforts and enthusiasm in supporting our students was fantastic." — Sandringham Secondary School Staff

"Hotel school was amazing. Interviews were fab. I have locked them in for a series of workshops. I can't thank you enough for all this as with Staff off all over the place - the students are still getting a really robust programme." — School VCAL Leader

#### **WORK READINESS SUPPORT**

In partnership with Monash Health, BGKLLEN continued to offer schools Allied Health workshops to support Allied Health Assistance VETDSS students in response to the ongoing impact COVID has had on the health industry. The workshops aimed to further students understanding and expectations of working in the health industry. Students heard firsthand about work as an Allied Health Assistant, with the opportunity to ask a range of questions.

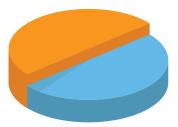
The workshops received significant positive feedback from students, where hearing from the Allied Health Assistants was extremely helpful...

'having a panel that included a newly graduated AHA, one with several years' experience plus an AHA provided three different perspectives to the role'

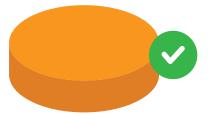
#### AND

'answered so many questions and offered much encouragement and reassurance!'

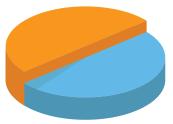
#### HOW DID WE DO?



50% of students agreed and 50% strongly agreed that their understanding of being an Allied Health Assistant had increased



100% of students strongly agreed that their knowledge of various roles within the Allied Health Assistant position had increased



50% of students agreed and 50% strongly agreed that their confidence in becoming an Allied Health Assistant had increased



#### **ENTREPRENEURSHIP PROGRAM**

BGKLLEN partnered with Dale Sidebottom, an entrepreneur, author of All Work No Play, a TEDx speaker and the top rating 'Energetic Radio' podcast. Dale has worked face to face with students, teachers, schools and corporations in over 20 countries. This partnership provided local secondary school year 10 students the opportunity to be part of the program.

The four week program was designed around entrepreneurship and what it means to be an entrepreneur. Dale shared the many different lessons, ideas and concepts he has created over years while setting up six businesses and travelling the world. In addition, Dale introduced students to the joys of trying and understanding that the only way to grow and develop is through failing and trying again.

The program consisted of 4 concepts:

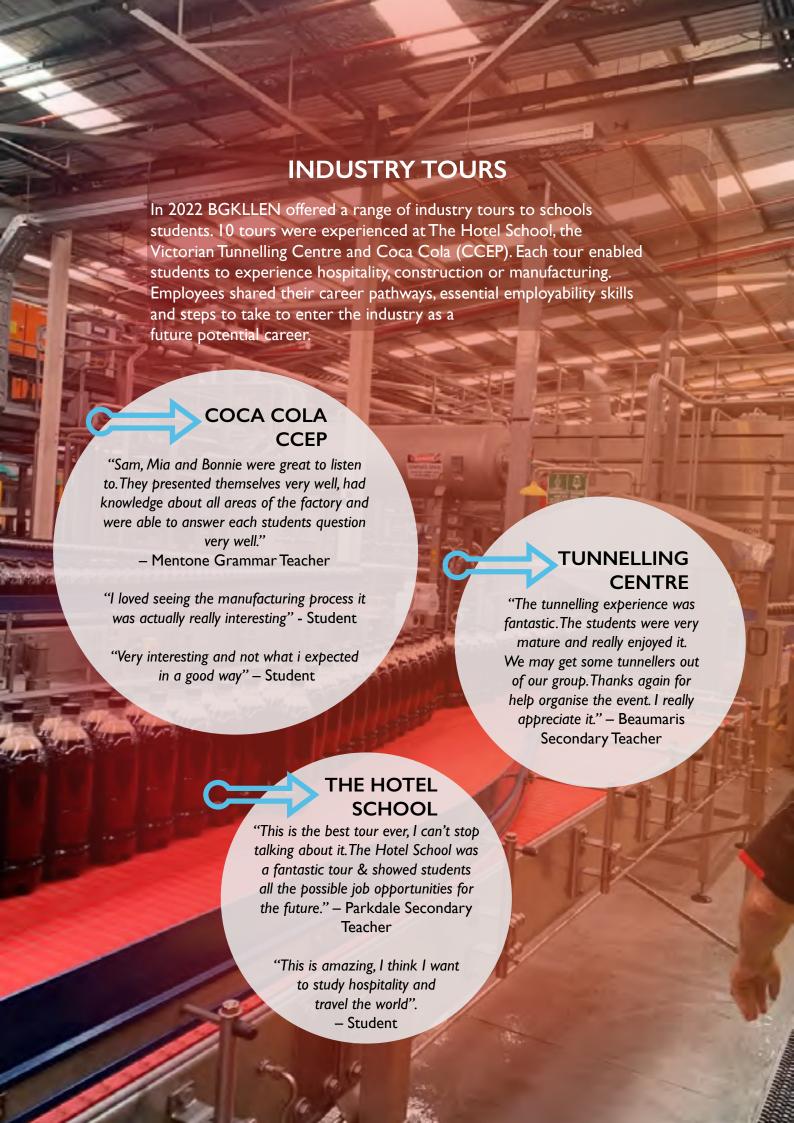
# WHAT THE STUDENTS SAID....

"Original and very engaging"

"It was interactive, we weren't just sitting there listening to someone speaking"

"I liked the games and the powerpoint project we had to do and I learnt a lot from shark tank"





#### **BGKLLEN INDUSTRY EXPO**

The annual Industry Expo is known for providing students with a hands on interactive insight to a range of industries and local career opportunities where industry stakeholders, school coordinators and students come together and connect.

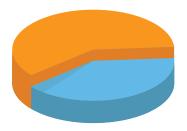
For the fourth year running, the BGKLLEN industry expo was held for students in years nine to twelve from many local Catholic, Independent and Government secondary schools. BGKLLEN partnered with Beaumaris Secondary College to host the event and Bunnings Mentone for a much loved sausage sizzle and horticulture experience. Overall 550 students and teachers from 13 local secondary schools and 39 stallholders were a part of the event. Stallholders included a range of industry, RTO, training providers and local youth services.

BGKLLEN's Industry Expo enabled students to engage with industry representatives through conversations and a range of industry-based activities, both of which helped young people become more aware of the various careers in different industries and the possible pathways available to successfully secure employment in these industries.

#### HOW DID WE DO?



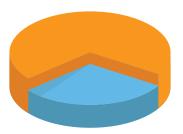
38.5% of participants agreed they enjoyed the Industry Expo



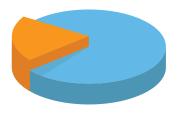
61.5% of participants strongly agreed they enjoyed the Industry Expo



- School staff member



66.7% of stallholders agreed they enjoyed the Industry Expo



22.2% of stallholders strongly agreed that they enjoyed the Industry Expo

"Great space, not crammed tight like some I have been to. Good level of engagement with students and teachers/ Careers staff rather than having disinterested students running around just collecting merchandise give aways. Well organised and layout was good."

Stallholder



#### AT RISK FORUM

BGKLLEN was very excited to be running our annual At Risk Forum in person for the first time since 2019. The At Risk Forum sold out faster

than ever as staff were eager to be meeting face to face after such a tremulous and isolating two years of COVID. This ever popular and successful event provides teachers, trainers and other educational professionals, to connect and network, as well as, hear from keynote presenters and participate in workshops.

The At Risk Forum was opened by Mr Tim Richardson, Member for Mordialloc, Parliamentary Secretary for Schools and included an indigenous welcoming ceremony. Keynote speaker, Dr Glenn Melvin, an Associate Professor from Deakin University, provided invaluable insight into School Refusal, exploring concepts like - What we know, how we can respond, and what is the way forward. Our second keynote presenter, Dr Jude Walker, Labour Market Analyst and Futurist then provided an in depth analysis of

The Future of Work & Education.

Next participants had the choice to attend one of the following workshops:

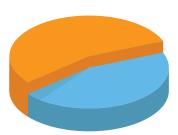
- All Work No Play with Dale Sidebottom Creator and Founder of Jugar Life and Energetic Education
- Apprenticeships and other career opportunities with Craig Hilton Higher Apprentice Consultant, The Al Group.

The forum was commended by all those who participated and presented. Participants were uplifted by face-to-face networking and developed their professional practice of working with young people.

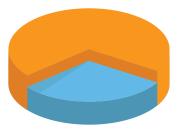




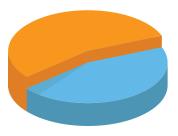
#### HOW DID WE DO?



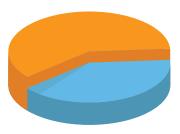
55.3% strong agreed that the forum met their expectations.



65.8% of participants strongly agreed that the forum was helpful.



52.6% strongly agreed that the forum provided ideas to use within their work.



63.2% agreed that the forum was relevant to their work

"It was great to hear Craig's presentation around trades and apprenticeships."

"Keynote speaker - Glenn was fantastic."

"It was very useful for me to see BGKLLEN's work in person and to meet staff, colleagues and other stakeholders." "It was so informative to listen to the expert keynote speaker on their areas of expertise. The interactive session with Dale Sidebottom provided a collection of valuable ideas to implement."

#### WELLBEING

BGKLLEN endeavours to support young people in caring for their mental health & wellbeing. We believe if young people are to succeed in their career aspirations then they need to be equipped with a range of skills to develop and manage their mental health. In order to achieve this, BGKLLEN continues to provide young people with a range of mental health resources and also supports secondary school wellbeing staff and personnel through chairing the wellbeing network.



The Mind Unwind app was first designed in 2019 in partnership with BGKLLEN, the Anxiety Recovery Centre and young people.

This app is a one of it's kind, 100% free, where the user can completely personalise the app to consist of favourite songs, images and contacts to help manage stress and anxiety. It includes a unique panic button for when immediate support is needed and is full of guided managing stress and anxiety strategies.

The app has been downloaded both Australia wide and internationally. There were a total of 627 Mind Unwind app downloads throughout 2022.





#### **DID YOU KNOW?**

You can visit our website to access FREE online resources and workshops for Secondary Schools

Visit bgkllen.org.au/online-resources/

#### **ANTI-ANXIETY CARDS**

BGKLLEN's Anti-Anxiety cards continue to be utilised by school students and a range of local organisations working with young people, including council youth services.

This resource originated with the one anti anxiety card but as the popularity of this card increased and an ever increasing need was identified, BGKLLEN then developed a set of 5 Anti-Anxiety cards. This set consisted of each card supporting young person on a managing stress and anxiety strategy. The strategies include Thinking, Gratitude, Self Care, Grounding and Breathing.

Throughout 2022 BGKLLEN provided schools and students our Anti-Anxiety cards through network meetings, annual events and requests. In 2022, more than 5000 cards were provided to schools and other organisations.





## INTERESTED IN OUR ANTI-ANXIETY CARDS FOR YOUR STUDENTS?

Contact us at connect@bgkllen.org.au to find out more

#### THE WELLBEING NETWORK

2022 was the second year organising and chairing the Wellbeing network for the Bayside Glen Eira and Kingston secondary school wellbeing staff and personnel. The network meets once a month, providing collegial support and hearing from a range of presenters in the wellbeing space and supporting young people. This year has been challenging coming out of two years rife with COVID, lockdowns and online schooling, where schools have experienced an unprecedented demand for wellbeing support by their students and also staff shortages.

BGKLLEN will continue to work hard to support wellbeing staff and personnel, chairing the network in 2023.

We also welcomed, Maynard, our learner therapy dog to the fold and look forward to him being a bigger player for the network in 2023.





"I would like to thank you for all the work you have done to support the young people in our community. I really admire your persistence and resilience in continuing to keep the school wellbeing and community network together."

Manager of school nursing DET

"Thanks for all that you've done this past year with the wellbeing network meeting. Although I cant attend them all I get a lot of value out of the ones I do attend as well as the comprehensive notes your take and presentations that are provided in the minutes."

Mental health Practitioner
 Beaumaris Secondary

"It was so great to have worked with you and it was awesome to be involved in the network meetings. You do so much work to get them happening and make them valuable."

-Youth Worker Bayside City Council

#### THE YARNING CIRCLE

Secondary school careers and pathways practitioners gathered together in May 2022 to listen to the Brian and Steph, the Koori Education Support Officers (KESOS) from Department of Education, Bayside region. The gathering was inspired by a traditional Yarning Circle where all participants sit together in a circle to symbolise trust and openness.

The purpose of Yarning Circles is to improve post school and school engagement for any local indigenous students. No matter if we have a large or small population of Indigenous families in Bayside ,Kingston and Glen Eira, BGKLLEN wants our teachers to be keep up to date with the latest resources, events and pathways. The KESO's also explained what is means to provide a culturally safe space for students and families. This lead to many schools flying an indigenous flag in their schools and adapting their career information spaces to be more inclusive of young people who identify as indigenous.

Yarning Circles for Secondary School teachers was established in 2020 from conversations between the CEO of BGKLLEN and Department of Education. The Yarning Circles are now included in the Marrung Education strategy ensures that all Koori Victorians achieve their learning aspirations.

Participants were inspired by the beautiful surrounds of the Derrimut Wheelam Gathering Place located at the Mordialloc Life Saving Club.

To contact your local KESO please visit https://www.vic.gov.au/koorie-education-coordinator-contact-details#south-eastern-victoria



#### TREASURER'S REPORT

KIERAN DONOGHUE

It gives me great pleasure to present the financials for the 12 months ended 31 December 2022. This year represents the "new normal" post-pandemic and is the first year in the last three years in which BGKLLEN has been able to carry out most of its activities as "in-person" activities.

The 2022 audited financial statements have been prepared by our appointed independent external auditors, BPR Audit Pty Ltd, and will be lodged with the Australian Charities and Notfor-profits Commission. As at the end of 2022, BGKLLEN had total assets of \$497,432, and total liabilities of \$175,047, leaving the organisation with equity of \$322,385. A summary statement of financial position is presented below:

202	2\$ 2021\$
Grant income 527,3	78 517,037
Other income 44,5	01 28,115
Administration expenses (115,8	(79,331)
Employment expenses (410,0	(396,909)
Occupancy expenses (24,4	(22,321)
Project expenses (6,9	(84,402)
Current year surplus/(deficit) 15,0	16 (37,811)

BGKLLEN ran a small surplus for the year of \$15,016 while fulfilling the requirements of its LLEN contract and its other income-earning activities. This represents a prudent operating result for a small not-for-profit such as BGKLLEN. A summary income statement is presented below:

	2022 \$	2021 \$
Cash and cash equivalents	271,080	278,291
Accounts receivable and other assets	210,950	462,955
Total Current Assets	482,030	741,246
Property, plant and equipment	15,402	14,129
Total Assets	497,432	755,375
Accounts payable and other liabilities Employee provisions	139,621 35,426	416,903 31,103
Total Liabilities	175,047	448,006
Net Assets/Total Equity	322,385	307,369
Net Assets/ Iotal Equity	322,385	307,369

BGKLLEN's finances are well managed by the team with oversight by the Committee of Management. Behind the scenes BGKLLEN has transitioned over the last two years to a more efficient set of financial systems, including outsourcing its bookkeeping function, updating its accounting software and digitising accounting processes. I wish BGKLLEN every success for 2023 and beyond.

#### **OUR COMMITTEE OF MANAGEMENT & STAFF**

#### **COMMITTEE OF MANAGEMENT**

**PRESIDENT Aaron Peterson** Assistant Principal Glen Eira Secondary College

VICE PRESIDENT James Hespe Campus Leader Oakwood School

**TREASURER** Kieran Donoghue Founder Newgrange Consulting

Ray Blessing **CEO** Taskforce

**Oscar Ramos** Youth Services Team Leader Bayside City Council

**Paul Newson** Principal Berendale School

Craig Hilton National Training Manager Ai Group Apprentice & Trainee Centre

Alistair Bishop Service Support Branch Manager Bayside Peninsula Department of Education

Tanya Marques Youth Services Team Leader Kingston City Council

#### **BGKLLEN STAFF**

Jayne Valle Chief Executive Officer

Carolyn Langdon Partnerships & Pathways Manager

**Madeline Heaton** Partnerships & Pathways Coordinator

Jamie Freese Administration & **Project Support Officer** 

Chloe Virginie Administration Trainee





Bayside Glen Eira Kingston Local Learning & Employment Network BGKLLEN G03, 75 Tulip Street Cheltenham, Victoria 3192 connect@bgkllen.org.au bgkllen.org.au